



2021-2022 EMS ISD Student Transfer Request Guidelines

Open Campus List for the 2021-2022 Spring Semester

- Eagle Mountain Elementary School
- Northbrook Elementary School
- Saginaw Elementary School
- Ed Willkie Middle School
- Saginaw High School

Transfer Application Timeline

Transfer request applications for the Spring Semester of the 2021-2022 school year will be accepted beginning **October 4, 2021, through November 12, 2021**, through the Family Access portal and will be reviewed by the third week in November. Transfer request applications received outside of the above timeline may not be reviewed until **all** on-time transfer submissions have been considered.

- For students residing within the EMS ISD school district and in accordance with FDA and FDB (LEGAL and LOCAL), any participation in UIL activities shall be in accordance with all applicable UIL regulations and other applicable District policies and administrative procedures.
- In accordance with FDA and FDB (LEGAL and LOCAL), District and GoldStar Transit employees with children in the 8th grade must declare their child(ren)'s desired high school. District and GoldStar Transit employees' children under certain conditions shall only be allowed to participate in a high school athletic program at his or her declared high school campus.
- **Transfer Eligibility Criteria:**
 - In reviewing each submitted transfer request application, the following transfer eligibility criteria will be considered:
 - Student's discipline and attendance history including DAEP/JJAEP Placements; and any lapse in enrollment;
 - Current and projected campus enrollment;
 - Facility/building capacity;
 - Mandatory student-teacher ratios;
 - Current class sizes;
 - Current staffing allocations, and
 - Any attendance zone modifications/changes.
 - EMS ISD does not provide transportation for students on an approved transfer request, except as required by federal law.
 - Students on a previously approved transfer who desire to remain at the same campus, may continue to attend the same school, as long as the student meets all transfer eligibility criteria, and their attendance zone has not been modified/changed. The originally approved transfer request application will serve as the official transfer document and no additional transfer request will be required.
 - Approved transfer request applications for students of non-resident District and GoldStar Transit employees are granted for **one school year only**. A new transfer request application and transfer agreement must be completed, submitted, and approved each school year.
 - **Dual Residence:** Students who have an established primary residence in the District and establish a second residence through a Power of Attorney, Guardian Change, Affidavit of Legal Residency, Rental/Purchase agreement or through any other means of establishing a second residence, will be expected to attend the campus in the attendance zone in which their primary residence is located.
 - Transfer request approvals are only valid for that specific campus and does not include a continued progression to feeder pattern campuses.